

STANDARD OPERATING PROCEDURE #3

FUND RAISING

PURPOSE: Encouragement of all State Coordinators and volunteers to raise funds for the MIAP program.

PROCEDURE: There are quite a few ways to raise funds to further the MIAP mission. Choices may be left to the individual State Coordinator, volunteer or organization. However, rules do apply for State Coordinators and volunteers who organize and run a fund raiser.

Poker Run. Alcohol <u>may not</u> be consumed by any participant <u>before or</u> <u>during</u> poker run. Alcohol may be consumed <u>after</u> the poker run.

The Missing in America Project will not be liable if alcohol is not consumed in moderation during any MIAP event.

Any fund raiser by any group other than a recognized veteran's organization designed to further veterans' causes must have prior approval by the MIAP Board of Directors.

Costs of individual fund raisers, over a period of one calendar year, may not exceed 15% of total funds earned per year. Any costs exceeding the 15% must be approved by MIAP Director or Vice President.

NOTE: Any state without an MIAP bank account may do fund raisers or collect donations but must send the funds to the MIAP National Account. Contact the MIAP Director or Vice President for details.